[Your name and address]

[Date]

[Landlord/agent’s name]

[Landlord/agent’s address]

Dear      ,

**Invalid Outgoing Condition Report of** **[address of premises]**

I am writing to notify you that pursuant to section 110 of the *Residential Tenancies Act* (NT) (the Act), the outgoing condition report that you provided to me on [date] , is invalid as it was not:

[Choose Applicable:]

* Completed and provided to me within 3 business days of vacant posession
* Signed by the landlord
* Filled out in my presence or the presence of a representative that I elected
* Sufficently detailed as to specify the condition of the walls, floors and ceilings in each room of the premises

As a result, the RTO8 notice that I received on [date] is also invalid pursuant to section 112 of the Act. [Delete this paragraph if an RTO8 notice has not been served]

I request that my entire security deposit be returned to me within 7 business days.

If I do not hear from you within 7 business days, I reserve the right to apply to the Northern Territory Civil and Administrative Tribunal under section 113 of the Act for the return of the security deposit.

I look forward to hearing from you.

Yours sincerely,

[Your name]