

Position Description

Position Title	SDRS Advocate	Salary	Based on NT Social, Community, Home Care and Disability Services Industry Award Grade 5
Team	Seniors and Disability Rights Service	Conditions	DCLS Enterprise Agreement
Reports to	SDRS Team Leader	Employment type	Full time 37.5 hours per week

About this role

The Seniors and Disability Rights Service (SDRS) provides advocacy support to older people and people with disabilities and their representatives, community education and community awareness activities, and law reform and policy development.

Key duties and responsibilities

- Provide advocacy support to people living in or eligible to live in aged care homes, people who receive Commonwealth-funded aged care community packages, and their representatives
- Provide advocacy support to people who receive Community Home Support Program services
- Provide advocacy support to people with a disability and their representatives
- Identify community education and training needs for our client groups and other stakeholders and deliver appropriate training
- Under the SDRS Team Leader direction, identify and report systemic issues that adversely affect our consumer groups.
- Develop resources and information that increase community awareness and capacity, including education programs for client groups and other stakeholders.
- Identify systemic issues and contribute to reform and policy development.
- Engage with SDRS networks and stakeholders.
- Attend SDRS networks, conferences, steering committees, and other external forums.
- Other duties as reasonably directed by the SDRS Team Leader.

Accountabilities

- Data collection and provision of quality reports and briefings regarding all areas of responsibility and in accordance with funding requirements.
- Active participation as a member of the DCLS team contributing innovative ideas and solutions to all aspects of services.
- Reporting to the SDRS Team Leader.

Values

We are a small, hard-working, and passionate community organisation. We seek someone who fits our values and culture. Our values are integrity, fairness, respect and loyalty, consideration, and trust. The successful candidate will:

- Show initiative and be able to work autonomously, but also be a team player.
- Be self-motivated and have a “can-do” approach.
- Display exceptional ethical standards.
- Be adaptable and flexible; and
- Have a passion for making a difference within the organisation and the wider community.

Selection criteria

Essential

- Understanding and commitment to fundamental principles and values of advocacy.
- Experience working with older people, people with disabilities, and people from a CALD or Aboriginal background within an advocacy framework.
- Experience providing outreach services in a community-based environment.
- Experience in developing and delivering community education materials.
- High standard of written and verbal communication skills.
- Ability to work independently, as well as part of a team.
- Experienced in the use of Microsoft Office, Outlook, and database systems.
- Strong organisational and time management skills.

Desirable

- Current NT Driver’s License and willingness to travel for short periods, including by light aircraft.

Criminal History Check

- Successful applicants will be required to undergo a criminal history check
- Successful applicants will be required to have a current Working with Children’s Card

Covid 19 Vaccination

- Successful applicants will be required to supply evidence of Covid 19 Vaccination status

Salary and other benefits

Current salary level of \$84,571.50 - \$88,413.00 depending on skills and experience.

DCLS pays above award wages, and salary packaging is available. Superannuation per legislation, six week’s annual leave (or pro-rata), and excellent conditions as per DCLS Enterprise Agreement apply, including flexible working and time in lieu. DCLS is an equal opportunity employer.