

Position Title	SDRS Disability Advocate	Salary	Based on NT Social, Community, Home Care and Disability Services Industry Award Grade 5
Team	Seniors and Disability Rights Service	Conditions	DCLS Enterprise Agreement
Reports to	Senior and Disability Rights Service Team Leader	Employment	Full time 37 hours per week

About this role

The Seniors and Disability Rights Service (SDRS) provides advocacy support to older people living in the community or aged care homes and people with disabilities and their representatives. They also provide community education and community awareness activities and contribute to law reform and policy development.

Key duties and responsibilities

- Provide advocacy support to people with a disability and their representatives
- Provide advocacy support to people with disabilities and their representatives about their rights and opportunities under the NDIS, including planning and support.
- Identify community education and training needs for our client groups and other stakeholders and deliver appropriate training
- Assist the client to self-advocate where possible or provide individual advocacy support.
- Advocate for systemic change or law reform to better achieve objectives and support the rights of people with disabilities.
- Establish and/or engage networks and relationships with relevant people, communities, and organisations.
- Develop and distribute accessible and appropriate information about the NDIS process
- In consultation with the SDRS Team Leader, identify and report systemic issues and provide reform options.
- Maintain relevant SDRS registers, databases, and documentation.
- Attend SDRS networks, conferences, steering committees, and other external forums.
- Other duties as reasonably directed by the SDRS Team Leader.

Accountabilities

- Data collection and provision of quality reports and briefings regarding all areas of responsibility against performance indicators and in accordance with funding requirements.
- Active participation as a member of the DCLS team contributing innovative ideas and solutions to all aspects of services.
- Adhere to DCLS values, policies, and procedures.
- Reporting to the SDRS Team Leader.



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Values

- We are a small, hard-working, and passionate community organisation. We seek someone who fits our values and culture. Our values are integrity, fairness, respect and loyalty, consideration, and trust. The successful candidate will:
- Show initiative and be able to work autonomously, but also be a team player.
- Be self-motivated and have a “can-do” approach.
- Display exceptional ethical standards.
- Be adaptable and flexible; and
- Very importantly, have a passion for making a difference within the organisation and the wider community.

Selection criteria

Essential

- Understanding of and commitment to fundamental principles and values of advocacy, specifically within a disability environment
- Proven commitment to social justice and human rights.
- Experience providing outreach services in a community-based environment.
- Experience in developing and implementing community education materials and facilitating community-based events/activities.
- Demonstrated high standard of written and verbal communication skills.
- Demonstrated ability to work independently as well as part of a team.
- Demonstrated ability in the use of Microsoft Office and database systems, including providing reports to various stakeholders.
- Strong organisational and time management skills including the ability to prioritise competing demands.
- Current Manual NT Driver’s License and willingness to travel for short periods.

Desirable

- Understanding of the NDIS process.
- Experience in provision of training or community education.



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Criminal History Check

- Successful applicants will be required to undergo a criminal history check
- Successful applicants will be required to have a current Working with Children's Card

Salary and other benefits

Current salary between NT SHCHADS Award 5.1 – 5.3 depending on skills and experience.

DCLS pays above award wages, and salary packaging is available. Superannuation per legislation, six week's annual leave (or pro-rata), and excellent conditions as per DCLS Enterprise Agreement apply, including flexible working and time in lieu. DCLS is an equal opportunity employer.