

# Notice of Annual General Meeting 2023

All members are invited to the AGM of Darwin Community Legal Service Inc.

**Date: Monday 27<sup>th</sup> November 2023**

**Time: 5.00 pm**

**Venue: Darwin Community Legal Service  
Level 1, 75 Wood St, Darwin**

**Light refreshments will be served after the meeting**

Please go to <https://www.dcls.org.au/agm-2> to view the following information:

- AGM 2023 Agenda
- Minutes of AGM held on 28th November 2022
- AGM 2023 Nomination Form
- AGM 2023 Proxy Form
- Annual Report 2023
- Financial Statements 2023

**RSVP by 20th November 2023 essential.**

**Phone: 8982 1111 or email: [ceo@dcls.org.au](mailto:ceo@dcls.org.au)**



## **DCLS AGM – Information**

Attached is the Notice of the Annual General Meeting (AGM) for Darwin Community Legal Service Inc. (DCLS).

If you are receiving the AGM Notice you are a member of DCLS. As members, we hope that you will join us in productive discussions about DCLS as a free, confidential association supporting members of the community to protect their legal rights.

This information is to assist our members in understanding the purpose of the AGM.

### **What is the AGM?**

The AGM is a meeting required to be held once a year. The purpose of an AGM is to allow the Board to report to members on DCLS's activities and finances for the previous year, to allow time for members to ask questions about the activities and finances, and to consider the appointment of an auditor and to elect members to DCLS' board.

The business of the AGM is set out in the attached Agenda and members are encouraged to have productive discussions in relation to those items.

### **Who may attend?**

The AGM is open to all members of DCLS.

However only DCLS member whose membership application has been approved by the board and have paid their membership fee within 2 months of board approval are eligible to vote 13.2(c) at the AGM.

We encourage anyone who has interest in the supporting the community's access to legal advice to become a member of DCLS and come along to participate in the official business of DCLS.

### **Who counts the votes if there is an election?**

The Board will nominate a Returning Officer to count votes if there is an election.

### **Questions**

Any questions in relation to items on the AGM agenda should be provided in writing (email [ceo@dcls.org.au](mailto:ceo@dcls.org.au)) to the CEO at least 7 days prior to the meeting to allow for information to be gathered